YOUR COMPANY NAME
Advertising Line
Address
City State Zip

(000) 000-0000

HVAC SERVICE ORDER INVOICE

0000

BILL TO

THIS WORK IS TO BE
☐ C.O.D. ☐ CHARGE ☐ NO CHARGE

MAKE	MAKE
MODEL	MODEL
SERIAL NUMBER	SERIAL NUMBER

NAME
STREET | DATE
CITY | PROMISED
PHONE | CALL BEFORE ☐ A.M. ☐ P.M.
TECHNICIAN | AUTHORIZED BY
WORK TO BE PREPARED
P.O. #

ENVIRONMENTAL CHECK LIST			RECOMMENDATIONS
WORK PERFORMED	QTY.	TYPE/DISPOSITION	
☐ RECOVERED			
☐ RECYCLED			
☐ RECLAIMED			
☐ RETURNED			
☐ DISPOSAL			
☐ DISMANTLED ☐ CHANGED OUT/REPLACED		TOTAL $	

QTY.	MATERIALS & SERVICES	UNIT PRICE	AMOUNT
	REFRIGERANT R- LBS.		
	FILTERS X X		
>	FILTERS X X		
	BELTS		
	TOTAL MATERIALS		

HRS.	LABOR	RATE	AMOUNT
	TOTAL LABOR		

DESCRIPTION OF WORK PERFORMED

TERMS

I have authority to order the work outlined above which has been satisfactorily completed. I agree that Seller retains title to equipment/materials furnished until final payment is made. If payment is not made as agreed, Seller can remove said equipment/materials at Seller's expense. Any damage resulting from said removal shall not be the responsibility of Seller.

CUSTOMER SIGNATURE DATE

LIMITED WARRANTY: All materials, parts and equipment are warranted by the manufacturers' or suppliers' written warranty only. All labor performed by the above named company is warranted for 30 days or as otherwise indicated in writing. The above named company makes no other warranties, express or implied, and its agents or technicians are not authorized to make any such warranties on behalf of above named company.

☐ REGULAR ☐ WARRANTY
☐ SERVICE CONTRACT

Thank You

TOTAL SUMMARY		
TOTAL MATERIALS		
TOTAL LABOR		
TAX		
TOTAL		