ORDER FOR NECESSARY PARTS

ALL PARTS INSTALLED ARE NEW UNLESS OTHERWISE SPECIFIED

COST	QTY	PARTS NUMBER OR DESCRIPTION	PRICE

(MAY BE CONTINUED ON OTHER SIDE) **TOTAL PARTS**

YOU ARE ENTITLED BY LAW TO THE RETURN OF ALL PARTS REPLACE, EXCEPT THOSE WHICH ARE TOO HEAVY OR LARGE, AND THOSE REQUIRED TO BE SENT BACK TO THE MANUFACTURER OR DISTRIBUTOR BECAUSE OF WARRANTY WORK OR AN EXCHANGE AGREEMENT. YOU ARE ENTITLED TO INSPECT THE PARTS WHICH CANNOT BE RETURNED TO YOU.

SAVE PARTS ☐ ☐ **DISCARD**

THIS FORM DESIGNED TO CONFORM WITH MICHIGAN MOTOR VEHICLE SERVICE & REPAIR ACT. P. A.-300 - 1974

COMPANY NAME

Address
City State Zip
Phone • Fax
Advertising Lines

NUMBER

VEHICLE IDENT. NO. OR HUD CERT. NO.

DELIVERY DATE | ACT. 300 REGISTRATION NO.

DAY RECEIVED | DAY PROMISED

PHONE WHEN READY YES NO | ORDER TAKEN BY

NAME

ADDRESS

CITY STATE ZIP

TERMS

HOME PHONE BUSINESS PHONE

CASH CHARGE INTERNAL

MAKE | MODEL | YEAR | SIZE X

REPAIR ORDER INSTRUCTIONS: CHARGE ( ) CUSTOMER ( ) WARRANTY

WRITE SEPARATE TICKET EACH WARRANTY ITEM: ( ) RANGE ( ) REFRIGERATOR ( ) FURNACE ( ) WATER HEATER ( ) AIR CONDITIONER

MANUFACTURER MODEL SERIAL NO.

SERVICE ORDER AND INSTRUCTIONS

LABOR CHARGE

TIRE SERIAL # # # #

REPAIRMAN'S TRIPS TO AND FROM LOCATION. **Hours** **Mileage**

ESTIMATE				ADDITIONS TO ESTIMATE			
PARTS	HOURS	LABOR	TOTAL	PARTS	HOURS	LABOR	TOTAL

ADDITIONS AUTHORIZED BY TIME DATE

ALL WORK CASH ON DELIVERY

This Labor and Material is ordered by me, for which I have authority to order, to be listed at your regular prices. I agree to pay, cash when work is completed, or on satisfactory terms to you. If collection is made by suit or otherwise, I agree to pay interest until paid, also collection costs, including a reasonable Attorneys' fee, and hereby waive all rights to claim exemption under the State Laws, and an express mechanic's lien is acknowledged on above Mobilehome or Trailer to secure the amount of repairs thereto.

It is understood that your company assumes no responsibility for loss or damage by theft or fire to property placed with them for storage, sale, repair and you and your employees may operate above Mobilehome or Trailer and my automobile for purposes of testing, inspection or delivery at my risk.

THE RIGHT IS RESERVED TO SUBSTITUTE PARTS FOR THOSE CURRENTLY UNAVAILABLE.

AUTHORIZED BY X

REPAIRS COMPLETED PROPERLY AND CHECKED BY

X AUTHORIZED REPRESENTATIVE

CUSTOMER'S CLEAR RECEIPT

The above described property has been received and after having examined the work done, the material furnished, both the work and material has been found to be satisfactory.

By X

INTERNAL SUMMARY						
ACCT.	CHARGE		COST			

TOTAL LABOR	
TOTAL PARTS	
TOTAL L/P	
TAX	
TOTAL INVOICE	
PREVIOUS BALANCE	
PAY THIS AMOUNT	

Reorder From Jenkins Business Forms (800) 851-4424

PROOF PROOF PROOF

CUSTOMER'S NAME

REPAIR ORDER NO.

ADDITIONAL MATERIAL USED						ADDITIONAL LABOR AUTHORIZED		LABOR RECORD						
COST	QUAN.	PART NO.	DESCRIPTION	SALES		DESCRIPTION	SALES	NAME	EMPL. NO.	OPER. NO.	COST	TIME ELAP.		TIME CLOCK
														OFF
														ON
														OFF
														ON
														OFF
														ON
														OFF
														ON
														OFF
														ON
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														OFF
														ON
														OFF
														ON
														OFF
														ON
														OFF
														ON
														OFF
														ON
						TOTAL FORWARD								
						REQ. NO. / OUTSIDE REPAIRS	COST / SALES							
														OFF
														ON
														OFF
														ON
														OFF
														ON
														OFF
														ON
														OFF
														ON
														OFF
														ON
			TOTAL FORWARD			TOTAL FORWARD			TOTAL				RATE	COST

PROOF PROOF PROOF