YOUR COMPANY NAME

Address
City State Zip
Phone And Fax
Advertising Line

123456

ALL PARTS INSTALLED ARE NEW UNLESS SPECIFIED OTHERWISE

QUAN.	PART NO.	DESCRIPTION	SALE AMOUNT	
		SPECIAL REPAIRS		
		TOTAL PARTS		
		ESTIMATE AMOUNT	PARTS	
			LABOR	

	TIME	BY	
ADD'L AUTH. AMT.			
ADD'L AUTH. AMT.			
ADD'L AUTH. AMT.			
ESTIMATE TOTAL			

Unless otherwise provided by law, the seller (above named dealership hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.

NAME | DATE
ADDRESS | TIME RECEIVED A.M. P.M. | TERMS
CITY | PHONE WHEN READY? | TIME PROMISED A.M. P.M. | CUSTOMER'S ORDER NO.

YEAR	TYPE OR MODEL	MOTOR NO.	SERIAL NUMBER	LICENSE NUMBER	ODOMETER

OPER. NO.	REPAIR ORDER - LABOR INSTRUCTIONS	ORDER WRITTEN BY	
	LUBRICATE ☐ CHANGE OIL ☐ FLUSH TRANS. ☐ FLUSH DIFF. ☐ WASH ☐ POLISH ☐	$	
	RETAIN PARTS ☐ DESTROY PARTS ☐		

I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE, ALONG WITH NECESSARY MATERIALS. YOU AND YOUR EMPLOYEES MAY OPERATE ABOVE VEHICLE FOR PURPOSES OF TESTING, INSPECTION OR DELIVERY AT MY RISK. AN EXPRESS MECHANIC'S LIEN IS ACKNOWLEDGED ON ABOVE VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. YOU WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT OR ANY OTHER CAUSE BEYOND YOUR CONTROL.

AUTHORIZED BY ____________________

RECEIVED BY ____________________

GAL. GASOLINE @		
QTS. OIL @		
LBS. GREASE @		
TOTAL GAS - OIL - GREASE		

TOTAL LABOR		
TOTAL PARTS		
GAS, OIL, GREASE		
SPECIAL REPAIRS		
ENVIRONMENTAL CHARGES		
STATE TAX		
TOTAL AMOUNT		

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