YOUR COMPANY NAME

Address
City State Zip
Phone And Fax
Advertising Line

123456

QUAN.	PART NO. DESCRIPTION	ESTIMATED AMOUNT	ACTUAL AMOUNT
	SPECIAL REPAIRS		
	BROUGHT FORWARD		
	TOTAL PARTS		

Date	
Time Received	A.M. P.M.
Promised	A.M. P.M.
PHONE Bus.	
PHONE Res.	
Phone when ready	☐ Yes ☐ No
Cust. Order No.	
Estimator/Writer	
Retain Parts	☐ Yes ☐ No

Name

Address | Apt. No.

City

Name of Additional Person Who May Authorize Repair Work | Phone

Year-Make-Model | Engine Type ☐ 4 Cyl. ☐ 6 Cyl. ☐ 8 Cyl. ☐ Rot. | License No.

Vehicle I.D. No. | Odometer | Deposit $

Daily Storage $ | Diagnostic Charge $

Rate: ☐ Flat ☐ Hrly. ☐ Both | ☐ Cash ☐ Check ☐ Credit Card ☐ Charge

Unless otherwise provided by law, the seller (above named dealership) hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.

Serv. Tech.	REPAIR ORDER • LABOR INSTRUCTIONS	Est. Time Hrs. 10's	Estimated Amount	Actual Amount

I HEREBY AUTHORIZE THE ABOVE REPAIR WORK TO BE DONE ALONG WITH NECESSARY MATERIALS. YOU AND YOUR EMPLOYEES MAY OPERATE ABOVE VEHICLE FOR PURPOSES OF TESTING, INSPECTION OR DELIVERY AT MY RISK. AN EXPRESS MECHANIC'S LIEN IS ACKNOWLEDGED ON ABOVE VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. YOU WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT OR ANY OTHER CAUSE BEYOND YOUR CONTROL.

I HAVE READ AND UNDERSTAND THE ABOVE TERMS.

AUTHORIZED BY ____________________

GAL. GASOLINE @		
QTS. OIL @		
LBS. GREASE @		
TOTAL GAS - OIL - GREASE		

Estimated Cost of Repair Work	
Total Labor	
Total Parts	
Environmental Charges	
Special Repairs	
Gas, Oil, Grease	
Tires, Tubes	
Total	
Tax	
Less Deposit	
TOTAL AMOUNT	

REPAIR ORDER

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